

ANNUAL BURGHILL PARISH MEETING

Annual Parish Meeting

Date: Friday 15th May 2026

Time: 6.30pm

Venue: Burghill Community Academy School

MINUTES

Members of the Public Present: approx. 11 including Parish Councillors, Alister Walshe, Simon Hairsnape, David Bishop, Scott Bristow, Tim Gilbert, Janette Pudsey & Peter Southern

In Attendance: Amy Jones- Parish Council Clerk/RFO, Ward Cllr Pauline Crockett
Lili Clarke, Franca Lyddon- Defibrillator Representatives

Apologies: Mark Ellis, Pat Eagling, David Tong, Emma & Darin Truluck, Helen & Paul Wanklyn

Agenda item	Actions
1. Welcome and Introduction	
1.1 The Chair welcomed all attendees to the Annual Parish Meeting and introductions were given.	
2. Approval of Minutes	
2.1 The minutes of the Annual Parish Meeting held on Tuesday 20th May 2025 were approved as a correct record and signed by the Chair.	
3. Chair's Report	
3.1 The Chair provided a brief overview of Parish Council activities and priorities within the parish over the previous year and thanked those present for attending.	
4. Reports from Local Organisations	
4.1 Representatives provided an update regarding public access defibrillators within the parish. Current locations were noted as: • Simpson Hall; • St Mary's Park; • outside Tillington Stores; • and the Golf Club. Information was provided regarding: • maintenance arrangements; • volunteer checks; • replacement procedures following use; • and public accessibility. The importance of regular inspections and community awareness was noted.	
5. Parish Matters	
5.1 Residents discussed speeding concerns within the parish, including: • speeding through the village; • road markings and signage; • and road safety near the school. An update was provided regarding the Community Speed Watch initiative. It was noted that seven volunteers had already joined the scheme and a further volunteer came forward during the meeting.	

Approved monitoring locations within 30mph and 40mph speed limit areas were discussed. Concerns were also raised regarding visibility and warning signage at various locations within the parish. Amy Jones asked whether further highway improvement works, and a pedestrian crossing were planned near the school. Ward Cllr Pauline Crockett advised that a second phase of works had originally been proposed, however there was currently no remaining budget available to complete the works or install a crossing.	
5.2 Sally Robertson provided an update regarding ongoing work at The Copse. It was reported that planning permission had been obtained for a modular building project and that fundraising activities were continuing. Recent improvements included new play equipment funded with support from the Parish Council. Future fundraising events were discussed, including a community picnic planned for September. Concerns regarding vandalism and proposals to improve accessibility at the site were also noted. Thanks were expressed to the Parish Council, volunteers and local supporters for their continued assistance.	
5.3 Residents discussed ongoing flooding and drainage concerns within the parish, including: • drainage at Whitmoor Pool Common; • highway flooding; • and blocked drains. Ward Cllr Pauline Crockett provided an update regarding discussions with relevant agencies and ongoing work relating to drainage matters. Discussion took place regarding local footpaths and rights of way. Concerns raised included: • footpath maintenance; • accessibility; • signage; • and overgrown routes. It was noted that funding opportunities for crossing improvements remained limited. Highway visibility and access concerns at local junctions were also discussed.	
6. Open Forum	
6.1 No additional matters were raised.	
7. Any Other Business Franca Lyddon gave a demonstration on how to access and use a defibrillator and provided information regarding emergency procedures and equipment operation.	
8. Date of Next Meeting The date of the next Annual Parish Meeting will be confirmed in 2027.	

Signed: _____

Chair

Date: TBC 2027